Emergency Contact Information List

The **Emergency Contact Information List** is provided to capture a summarized high level view of key contact information intended for use during an emergency. Key contact information should be readily available, updated on a routine basis and detail contact information for both CKD Program Staff and Patients. A template is offered on the following page, a template is offered as an exmaple and may be modified to meet local requirements.

RECOMMENDED ACTIONS

1. Using the template provided, complete one template for CKD Program Staff and one template for CKD Patients.

2. Incorporate the completed template into your final CKD Emergency Management Plan.

Emergency Contact Information for CKD Program Staff

CKD Program Name : _____ **Date Last Updated** _____

Name	Title	E-mail	Work Phone	Cell Phone	Home Phone

Emergency Contact Information for CKD Patients

CKD Program Name : _____**Date Last Updated** _____

Name	Address	Home Phone	Cell/Work Phone	E-mail	Emergency Next of Kin